

Report to: **Council**

Date: **8 December 2015**

Title: **APPOINTMENT OF ADDITIONAL PLANNING AND LICENSING COMMITTEE SUBSTITUTE MEMBERS**

Portfolio Area: **All**

Wards Affected: **All**

Urgent Decision: **N** Approval and clearance obtained: **Y**

Date next steps can be taken:
(e.g. referral on of recommendation or implementation of substantive decision) **Immediately after the decision is made by the Council**

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RECOMMENDATION:

That, with immediate effect, Cllrs J Evans and J Yelland be added to the list of appointed Planning and Licensing Committee Substitute Members for the remainder of the 2015/16 Municipal Year.

1. Executive summary

- The Conservative Group has formally requested that the Council consider increasing the current approved list of appointed Planning and Licensing Committee Substitute Members to include Cllrs J Evans and J Yelland.

2. Background

- The current list of Planning and Licensing Committee Substitute Members was approved at the Annual Council meeting on 19 May 2015 (Minute CM 13 refers);

- There is no limit on the number of Substitute Members which can be appointed by the Council. Currently, both the Conservative and Independent Groups have four appointed Substitute Members;
- Since the Annual Council meeting, it has become apparent that the appointment of additional Substitute Members from the Conservative Group would provide the Committee with more resilience;
- Due to a variety of commitments, the Conservative Group has found it difficult on occasion to appoint from within its current pool of appointed Substitutes. As a result, the Group wishes to increase its appointed number from four to six;
- To date, both Cllrs Evans and Yelland have received all of the convened planning and licensing related training which has been held since the May 2015 elections. Furthermore, both Members have been frequent attendees (as non-voting Members) at previous Planning and Licensing Committee meetings.

3. Outcomes/outputs

- Approval of the recommendation should help to ensure that Planning and Licensing Committee meetings are attended by a full composition of Committee Members.

4. Options available and consideration of risk

- If the status quo is retained, there is a greater likelihood that a quorum may not be achieved for a Planning and Licensing Committee meeting.

5. Proposed Way Forward

- The proposed way forward should ensure that the pool of Substitute Members is adequate for the remainder of the 2015/16 Municipal Year and the list will be reviewed again by the Group Leaders in time for re-consideration at the Annual Council meeting in May 2016.

6. Implications

Legal/Governance		The Constitution requires that appointments to Council Bodies are approved by the full Council.
Financial		There are no significant financial implications directly related to this report
Risk		The risk implications of not being quorate will be mitigated by the increased pool of Substitute Members.
Comprehensive Impact Assessment Implications		

Equality and Diversity		There are no equality and diversity implications directly related to this report.
Safeguarding		There are no safeguarding implications directly related to this report.
Community Safety, Crime and Disorder		There are no community safety or crime and disorder implications directly related to this report.
Health, Safety and Wellbeing		There are no health, safety and wellbeing implications directly related to this report.
Other implications		N/A

Supporting Information

Appendices:

None

Background Papers:

Council Constitution; and
Annual Council agenda and minutes – 19 May 2015.

Approval and clearance of report

Process checklist	Completed
Portfolio Holder briefed	No
SLT Rep briefed	No
Relevant Exec Director sign off (draft)	No
Data protection issues considered	Yes
If exempt information, public (part 1) report also drafted. (Executive/Scrutiny)	N/A